

# شركة برقان لحفر الآبار و التجارة و الصيانة ش.م.ك Burgan Company for Well Drilling, Trading & Maintenance K.S.C.

## JOB DESCRIPTION

Title : Night Pusher Job Classification Number : N 0000

Department / Project : Operation Job Family Name : Operation

Reports to : Toolpusher Effective Date : 01 March 2014

#### **MAIN PURPOSE OF JOB**

Supervise all drilling operational matters for Senior Tool Pusher and direct and assist the Driller during drilling at all times when designated to do so by the Tool Pusher. Assist in organizing and supervising casing and cementing operations for the Tool Pusher and coordinate with Drilling Departments and the Operation.

#### **JOB OBJECTIVES**

- 1. Assist in ensuring that appropriate well control measures are taken including training of personnel in well control and ensuring all pertinent well data is maintained and reported.
- 2. Ensure that BOP drills are scheduled and carried out.
- 3. Ensure that appropriate well control equipment is available, tested and ready for use.
- 4. Assist in the direct application of preventive and planned maintenance programs.
- 5. Assist in keeping equipment and systems operational and ensure that repairs are carried out.
- 6. Assist in monitoring that rig equipment and systems are used as designated.
- 7. Assist in the supervision, testing and checking of equipment and per their respective test schedules and take corrective measures when required.
- 8. Secure the well in an emergency situation and ensure that the well is properly shut in.
- 9. Assist in directing kill operations and make recommendations to the Tool Pusher.
- 10. Direct crew in other emergencies. Assess situation and evaluate how to most effectively direct and control the situation.
- 11. Take initial steps to stabilize the situation and inform the Tool Pusher; standby for orders and assist when needed.
- 12. Provide leadership in Tool Pusher's absence by using good judgment, demonstrating maturity. Protect crews, environment, rig and the Operator's interests.
- 13. Make recommendations for parts to be requested, equipment to be repaired and alternative procedures that may be helpful.
- 14. Maintain good communication of information to update the Tool Pusher and prepare handover notes.
- 15. Assist the Operator in efficient use of rig in conjunction of drilling program and knowledge of available equipment.

### **ESSENTIAL WORK ACTIVITIES**

Communication

• Assessing / Evaluating

Deciding

• Implementing / Coordinating

• Influencing / Advising

• Investigating / Observing / Searching

• Reviewing / Evaluating

• Disciplining / Disputes / Grievances

### **SAFETY AND QUALITY RESPONSIBILITIES**

- Maintain standards of safety and comply with Company's Health, Safety & Environment Management System requirements.
- Take reasonable care of own health and safety and that of others in the workplace.
- Follow and maintain Company standards of Quality in accordance with Company Quality System requirements

JD N 0000, Rev. 0, 1/4/2014 Page 1 of 2



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## **EDUCATION, SKILLS AND EXPERIENCE**

- Secondary School Certificate.
- Listening skills.
- Communication skills.
- Leadership skills
- Knowledge of HSE Function.
- Fluently speak, write English language
- Computer skills.
- At least 10 years of work experience in drilling operations.

JD N 0000, Rev. 0, 1/4/2014 Page 2 of 2